



**Lancaster County Tax Collection Bureau**  
1845 William Penn Way, Lancaster, PA 17601  
Phone (717) 569-4521

[www.lctcb.org](http://www.lctcb.org)

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### **Clarification on Box 20 Information**

Act 18 of 2018 amended the PA Local Tax Enabling Act to require every employer to report:

The **full six-digit work location Pennsylvania Subdivision Code (PSD)** of the employee.

Example: John Doe works in Manheim Township (PSD = 361201) and lives in Lancaster City (PSD = 361001), the employer is required to report "361201" in Box 20 for this employee.

\*\* If the employer reports statewide to a single PA local tax collector, the **full six-digit work location Pennsylvania Subdivision Code (PSD)** of the employee, **plus the two-digit county code of the collector the withholdings were remitted to** by the employer are required to be reported.

Example: John Doe works and lives in Bloomsburg (PSD = 190605) and their employer is a statewide filer with LCTCB (County Code = 36), Box 20 should include "190605-36" for this employee.

Please contact us at (717) 569-4521 or [Employer@lctcb.org](mailto:Employer@lctcb.org) if you have any questions.