



Lancaster County Tax Collection Bureau
Management Committee
Meeting Agenda
October 1, 2026 – 8:00 AM

I. Call to Order – Amanda Allison, Chair

Management Committee			
Amanda Allison, Chair		Donna Robbins, Past Chair	
Kirsten Peachey, Vice Chair		Jennifer Snyderman	
Dan Forry, Treasurer		Andrew Stern	
Brian Harris, Secretary			

**II. Public Comment (Agenda Items Only) - Please Submit to
right_to_know_officer@lctcb.org by 7:30AM on 10/1)**

III. Action Items – Consent Agenda

- A. Approve Minutes – Meeting of September 10, 2026
- B. Approve Financial Reports for August 31, 2026
- C. Approve Expenditures & Disbursements for August 2026
- D. Approve Personnel Actions:
 - 1. Hire – Sean McCurdy, Processor \$52,000 - Effective 10/5/2026
 - 2. Hire – Amber Ehrhart, Processor \$50,000 – Effective 10/19/2026

IV. Discussion/Update Items

- A. Operations Update:
 - 1. 2024 State Data comparison mailings are complete and the deadlines from the notices have passed.
 - 2. 2025 Non-filer mailings begin this Friday.
 - 3. Approaching 10/15 extension deadline.
 - 4. Planning to reconfigure staff seating to make room for additional processors.
- B. 2026 Financial Review:
 - 1. December Special Distribution – around \$650K expected, up from \$495K last year.
 - 2. Tax Growth projected to end 2026 with EIT up 5% and LST up 2%. The RE Collection Service volume is up around 30% with the addition of Hempfield and Donegal.
 - 3. Bureau's Net EIT Collection Rate is projected to end 2026 at 0.10%, meaning interest income and interest, penalties, and fees from compliance work continues to mostly offset the total EIT commission charged of approximately 1.14%.
 - 4. Waiver of October, November, and December EIT Fees, will help limit the operating fund's accumulation of unassigned fund balance.

5. 2026 Estimated Totals include continuing uniform employee bonus and a wage range adjustments.

C. 2027 Operating Budget Draft Review

D. MC Membership:

1. Rebecca Denlinger, has resigned due to a job change.
2. Randall Wenger of Rapho Township has volunteered to be considered for the vacant MC position.

V. Public Comment

VI. Adjournment

VII. Executive Session (Legal & Personnel)

Upcoming Meetings

MC – November 12, 2026 (Budget Final)

Board – November 18, 2026 (Budget)