



Lancaster County Tax Collection Bureau
Management Committee
Meeting Agenda
February 5, 2026 – 8:00 AM
Zoom Meeting ID: 879 5605 2329 PW: LCTCB

I. Call to Order – Amanda Allison, Chair

Management Committee			
Amanda Allison, Chair		Andrew Stern, Past Chair	
Kirsten Peachey, Vice Chair		Rebecca Denlinger	
Kimberly Reynolds, Treasurer		Dan Forry	
Brian Harris, Secretary		Donna Robbins	

II. Public Comment (Agenda Items Only) - Please Submit to right_to_know_officer@lctcb.org by 7:30AM on 2/5)

III. Action Items – Consent Agenda

- A. Approve Minutes – Meeting of January 8, 2026
- B. Approve Financial Reports for December 2025
- C. Approve Expenditures & Agency Disbursements for December 2025

IV. Discussion/Update Items

- A. Operations and Tax Season Update:
 - 1. Mailings are complete, however Mail issues persist with only 1 staff member in the local post office.
 - 2. 2025 Filings and processing have begun.
 - 3. New website is still in testing, rather than rushing out an incomplete product.
 - 4. We have interviewed and brought on two new temp to hire’s during the past month, and continue to look for additional processing staff.

- B. Real Estate Tax Collection Expansion for 2026-27:
 - 1. Prior Year Results.
 - 2. Request from Hempfield SD.
 - 3. Would need to add an additional staff to the RE group officially.

- C. 2025 Financial Review:
 - 1. 2025 Final Highlights

- D. Audit Update:
 - 1. Auditors are believed to be on track for March presentation, but we will update you if not.

- V. **Public Comment**
- VI. **Adjournment**
- VII. **Executive Session (Legal & Personnel)**

Upcoming Meetings

MC – March 12, 2026

Board – March 18, 2026 (2025 Financial Audit)