



**Lancaster County Tax Collection Bureau**  
**Management Committee**  
**Meeting Agenda**  
**February 6, 2025 – 8:00 AM**  
**Zoom Meeting ID: 817 6474 6375 PW: LCTCB**

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**I. Call to Order – Amanda Allison, Chair**

<b>Management Committee</b>			
Amanda Allison, Chair		Donna Robbins, Past Chair	
Kirsten Peachey, Vice Chair		Rebecca Denlinger	
Kimberly Reynolds, Treasurer		Dan Forry	
Brian Harris, Secretary		Andrew Stern	

**II. Public Comment (Agenda Items Only) - Please Submit to [right\\_to\\_know\\_officer@lctcb.org](mailto:right_to_know_officer@lctcb.org) by 7:30AM on 2/6)**

**III. Action Items – Consent Agenda**

- A. Approve Minutes – Meeting of January 9, 2025
- B. Approve Financial Reports for December 2024
- C. Approve Expenditures & Agency Disbursements for December 2024

**IV. Discussion/Update Items**

- A. Audit Update:
  - 1. Auditors may not be on track on March Presentations.
  - 2. Our Audit Partner Krista Gardner is transitioning off our engagement, and we will need to find a new SOC Audit Firm.
- B. 2024 Financial Review:
  - 1. 2024 Final Highlights
  - 2. 2023 Comparison of EIT Collectors
- C. Real Estate Tax Collection Expansion for 2025-26:
  - 1. Prior Year Results.
  - 2. Request from Solanco SD.
- D. Operations and Tax Season Update:
  - 1. Mailings are complete.
  - 2. 2024 Filings and processing have begun.

**V. Public Comment**

**VI. Adjournment**

**VII. Executive Session (Legal & Personnel)**

**Upcoming Meetings**

**MC – March 13, 2025**

**Board – March 19, 2025 (2024 Financial Audit)**