



Lancaster County Tax Collection Bureau

Board of Directors

Meeting Agenda

January 15, 2025 – 8:00 AM (Zoom)

Reorganization Meeting

Zoom Meeting ID: 88460525225 PW: LCTCB

-
- I. **CALL TO ORDER – Andrew Stern, Outgoing Chairperson**
 - II. **ROLL CALL**
 - III. **PUBLIC COMMENT (Agenda Items Only - Please Submit to right_to_know_officer@lctcb.org by 7:30AM on 1/15)**
 - IV. **ELECTION OF OFFICERS FOR 2025 – Andrew Stern, Outgoing Chair**
 - A. Presentation of Officer Recommendations
 - B. Approval of Officer Recommendations
 - V. **COMMITTEE APPOINTMENTS – Amanda Allison, Incoming Chair**
 - A. Appoint Management Committee Members
 - B. Appoint Benefits Committee Members
 - C. Appoint Tax Appeal Board Members
 - D. Appoint Policy Committee Members
 - VI. **OTHER POSITION APPOINTMENTS**
 - A. Appoint Executive Director as Right to Know Officer
 - B. Appoint Executive Director as Tax Appeal Board Contact Person
 - VII. **APPROVAL OF BANKING RESOLUTION**
 - VIII. **APPROVAL OF BOARD ADVISORS**
 - A. Solicitor for General Business– Saxton & Stump
 - B. Solicitor for Tax Appeal Board– Saxton & Stump
 - C. Auditor – SEK, LLC (Financial & SOC Audits)
 - IX. **CONSENT AGENDA**
 - A. Approval of Minutes – Board of Directors 11/13/2024
 - X. **EXECUTIVE DIRECTOR REPORT**
 - A. 2024 Distribution Summary
 - B. 2025 Public Meeting Dates
 - C. Ethics Filing Reminders
 - D. Board Representatives and Responsibilities
 - XI. **NEXT MEETINGS**
 - A. Board of Directors – March 19, 2025, at 8:00 AM (2024 Financial Audit)
 - Management Committee – February 6, 2025, at 8:00 AM
 - XII. **PUBLIC COMMENT**
 - XIII. **ADJOURNMENT**
 - XIV. **EXECUTIVE SESSION (Legal and Personnel) (If Necessary)**